



🏠 Location: Virtual via Zoom

📅 Date: 15th July 2025

🕒 Time: 1800-1900

Canberra Kart Racing Club Executive Committee Meeting Minutes

Attendees: Bob Harnas (P), Brian Gahan (S), Tahn Eather (VP), Robin Mules (FO)

Apologies: Karla House (ML), Bec Love (RD)

Meeting opened at 1803.

The previous meeting minutes were from the March Committee Meeting (20250319_CM_Minutes). They were read out and accepted. These minutes have already been published to the CKRC website.

P – Opened the meeting and thanked attendees for their ongoing engagement and assistance with the running of the club.

P – Recapped the race events that have been run since the last meeting:

- Club Round 3 – (74 entries) – Good attendance and ran well under the Qualifying/Sprint/Qualifying/Feature Race format. Combined classes were: TAG RL/TAG RH, TAG L/H, and Junior L/H. There were a few on-track incidents noted, with majority of issues coming from competitors pushing during the start procedure.
- Club Round 4 – (71 entries) – Good attendance and ran well under the standard “random heats” format. Combined classes were: TAG RL/TAG RH, TAG L/H, and Junior L/H. As a result of the Round 3 incidents, officials kept a close watch for any on track infringements. This resulted in a few more competitors being pulled up for rule breaches.

P – Upcoming Round 5 – P to collect the “complete sets” of trophies we have already un-claimed onsite and have them rebadged, with any additional sets to be purchased and badged up accordingly. Given their recent sponsorship, the round will be sponsored by TrophyLink.

S – Advised that during Round 4 one of the officials noted some covers missing off some drainage. These have been like this for a while, but may potentially need addressing. Not as a risk to karters, but potentially anyone walking through there. S has advised our Track Maintenance guru.

P – Track Extension Update – Eddie R held discussions with the MD of D-Group in Canberra to discuss progress and potentially some additional avenues of expansion and opportunities for the club. The executive committee is expecting a brief from Eddie once the minutes/discussions have been finalised.

P – The club has been in discussions with KNSW and would like to propose moving the Canberra Cup, as to make it a stand alone event. The event would be moved to the October “club round” slot, and become a two day event on Saturday 18th and Sunday 19th October. There would be “free practice”

during the morning of Saturday, with the meet officially kicking off around midday Saturday, with Qualifying, Heat 1 and Heat 2. Sunday would complete the racing with Heat 3 and the Finals.

P – Led a discussion about the Canberra Kart Stars round in November. The decision has been made to align the format of the meet so it mirrors the other Country rounds. Practice will be offered on Friday 7th for non-members at a cost of \$50. There would be two practice sessions Saturday morning, followed by Qualifying, Heat 1 and Heat 2. Sunday would complete the racing with Heat 3 and the Finals. As this is the final round of the series, presentations would follow.

P – Both Canberra Cup, and Kart Stars rounds would be included in the Club Championship calculations.

S – Advised that Watts Communications and Ambulance Australia would need to be engaged to ensure we have coverage on these extra two days.

S – Advised that the calendar graphic would need updating – P said he would get Tayla to do so.

S – Raised the need to elevate the Canberra Cup beyond a standard club day meet. Cash prizes and/or other incentives are a must. Committee to discuss further options at the next meeting.

S – Advised that the original Term Deposit had matured. The club had earned \$4267.81 interest of the original \$100,000 deposit. The entire sum, plus an additional \$50,696.19 (taken from the “General Account”) rounding up to \$155,000 has been re-invested for another 12 months.

FO – Advised that the books were being looked at by the club’s accountant for the end of financial year, and that he’d engage Hardwickes, to complete the Financial Audit.

**** Note the since the meeting, the club’s accountant has passed away.****

FO is currently investigating if Hardwickes can complete the financial report for end of year, and not complete the full audit.

S – The Club’s obligations under the Associations Act (Section 75, Point 2, “a”) as a small association (total revenue for the financial year of less than \$400 000), is to have the association’s accounts for the financial year reviewed by a reviewer, with Section 75, Point 2, stating that the reviewer must:

- (a) undertake a review of the association’s accounting records; and
- (b) prepare a written report; and
- (c) state in the report whether, on the basis of the review, anything has come to the reviewer’s attention that causes the reviewer to believe that the accounting records do not satisfy the requirements of this part.

The Access Canberra review documentation is located [here](#) and must be completed by “...any person who is not an officer of the association or have prepared or assisted with the preparation of the accounts. They do not need to hold any qualifications.”

P – Invoices for sponsorship from PCR and KSR should be removed from the system. PCR sign should be taken down and stored. KSR has covered the invoice cost through the provision of random draw tyres.

P – Advised the committee of engagement with the MX club. The MX club asked to hire the track to provide overflow parking and pitting for a National level meet they held on Sunday 6th July. P and S decided to not charge them the standard hire, but simply a \$500 holding bond. This was due to wanting to work with the MX club as neighbours and generate some reciprocal good will. S to message MX club to get their bank details as to refund the bond.

S – 4SKA have a booking for the 23rd/24th August. Invoice to be sent out, along with the track hire agreement. Canteen is NOT required.

S – Discussed the potential for adding a “Camping Add-On” as an option for Club Membership. This would provide a unique 24x7 gate access code for the member and permit camping whenever they wanted throughout the membership year. On average, a week at a local caravan park would cost ~\$250 (inclusive of power/water/amenities). The club could potentially charge an additional \$200 per year for this option as an additional revenue stream. P did not like idea as we’ve had issues in the past with people not taking care of the facility. S reminded him that it would a code unique to each individual. Further discussion to be held on this topic at next meeting.

FO – All bills noted in the Agenda had been paid, or set to auto-pay.

Maintenance - \$1,626.67, **Canteen** - \$10,626.76, **Track Account** - \$4,585.98, **Cash on Hand** - \$200, **General Account** - \$29,951.58, **Term Deposit** - \$155,000.00.

AOB:

- P – Nothing further
- VP – Nothing Further
- S – Nothing Further
- FO – Nothing further.

Closed at 1840.

Upcoming Meeting Schedule:

TBA August 2025 – Executive Committee Meeting

TBA September 2025 – Executive Committee Meeting