



🏠 Location: Circuit Mark Webber – Club House

📅 Date: 9<sup>th</sup> November 2024

🕒 Time: 1700-1830

## Canberra Kart Racing Club Annual General Meeting Minutes

**Attendees:** Bob Harnas (P), Brian Gahan (S), Robin Mules (FO) + Invited Club Members

**Apologies:** Brett Staples (ML), Tahn Eather (VP)

Meeting opens - 1700

The previous AGM meeting minutes (20231103\_AGM\_Minutes) were read out by S and were accepted. These minutes have been published to the CKRC website since December 2023.

P – Welcomed all attendees to Canberra, for both the Canberra Cup and the CKRC Annual General Meeting. He thanked the current committee for their efforts in achieving another successful year for the CKRC and its members.

The AGM agenda was presented to attending members. P noted that the committee has delivered all the required documentation ahead of 21 days prior to the AGM. As a reminder, it was also restated, that all minutes from previous meetings are available on the CKRC website.

With reference to the previous year's AGM, P highlighted the following achievements:

- Extended race hours (0800-1800) – after engagement and negotiation with the EPA via the FPCC.
- Successful running of the 2024 Metro Series (CKRC, CDKC, SIKC), and
- Successful running/trailing of different style events (Sprint/Feature).

A question came from a member about the status of the covered out-grid. P responded by restating that the club's priority is to complete the second stage of the track development/extension. This would include the in/out-grid, along with the second stage of the track extension. Subsequent priorities are the club house and then any further improvements (covered grids/etc). It is P's vision that CKRC become one of the best clubs in Australia. P described some of the proposed features of the new club house.

P re-iterated that the works on the track have stalled somewhat as the effects of Government incentives throughout the COVID pandemic continue to be prevalent. This included commentary about the price of dirt dumping. P mentioned some potential upcoming commercial arrangements that may soon be put in place, for the benefit of the CKRC.

A comment from a member – Entries this year appear to be down (just a little). P responded advising that the 2024 calendar had been a busy one, with some contention, and that club members have had

multiple racing options available to them on any given weekend and have had to choose which event/s to go to. It was also noted that rising costs and the general cost of living, along with the typical ups and downs of the economy have meant that tough choices on discretionary spending (i.e. karting) have had to be made resulting in a slight down turn.

P advised that the Masters Games will be held in Canberra in 2025 and we are looking to host “Karting” as a sport on their programme. The committee will be working with the organisers and KNSW to get all the necessary enablers in place to make this happening.

P advised that the club, and the committee are suffering from a lack of volunteers. Whilst there was no action taken on this point, it was a general reminder that we need these volunteers to perform tasks on race days (scales, nose cones, grid marshalling, general support).

FO – Presented the club financial report. Highlights from the presentation were as follows:

- In March, FO went through the missing year’s financials and audits with the accountant and auditor. It was tough work, but all previous years financials are now up to date and appropriately audited.
  - The audited financials were presented at the General Meeting in June, and were uploaded to the website immediately after that meeting.
- The current years financials were relatively straight forward given the clubs integration with Xero.
- \$100,000 was moved from the Track Development Fund account into a Fixed Term Deposit, and multiple signatories were added. There are three listed, with two required to action the account. The Term Deposit matures in September 2025.
- P mentioned that the club has continued to make minor infrastructure investments, including the purchase of a Water Tank and a Portable Water Tank (with fire hoses and pump).
- A comment was made by a member that the cost of financials was particularly high this year – this was merely an observation given the club had paid for essentially three audits this year. Whilst the cost was high, it was an essential cost.
- The club’s back accounts are represented as follows:
  - **Maintenance** - \$123.42, **Canteen** - \$6715.92, **Track Account** - \$29205.21, **General Transaction Account** - \$32,519.08, **Term Deposit** - \$100,000, **Cash on Hand** - \$200.
- It is the opinion of both the FO, the accountant and the auditor that the club is in an excellent position financially.
- P restated that all transactions are made through bank accounts, KNSW, or Stripe to provide full transparency of club expenditure. This ensures there is no “loose cash” that needs to be accounted for.
- A comment was made by a member that the canteen appeared down from previous years – P responded, saying that this was due to the purchase of a coffee machine. All expenses for the canteen come from the canteen account.

S – Provided a brief update of club activities, specifically focussing on:

- Facility access is now time-boxed -0800-1800. This was a result of an incident around January 2024.
- Increased frequency of gate code rolling (improving security)
- Procurement of the new water tank and trailer
- Replacement of a number of CCTV cameras and modern NVR
- Replacement of the old EFTPOS with a more modern unit – streamlining canteen operations
- Fully automated practice lights.
- Noting that the track direction has been reversed, the club had received further income from additional Endurance Club hires.
- Three revised club documents were put forward for adoption – Code of Conduct, Club Committee Positions and an updated Club Constitution.

- It was decided that further work would be undertaken to improve the constitution prior to consideration of adoption. Rob Whalan offered his assistance in this work, stakeholder engagement and review.

RD – Report was given by P noting that Paul McCabe had stepped down during the year for a number of personal reasons, but the committee was taking that load on.

- Question from member enquiring as to the number of incidents since reversing the track – P advised that it's been fairly good with almost no issues. We will need to monitor the track edges for any degradation and apply corrective action if needs be (eggshell matting/etc).

P – During the discussion about the proposed life memberships, P noted that one objection had been received regarding Paul McCabe. He asked those in attendance if they would like it read out. The consensus was that it not be read out.

P – Thanked the current committee for their efforts on behalf of all CKRC members and dissolved the committee at 1803.

Eddie Ruiz presided over the election of the new committee with the following outcome:

Position	Nomination	Nominated By	Seconded by
President	Bob Harnas	Barry Laver	Andre Morse
Vice President	Tahn Eather	Bob Harnas	Brian Gahan
Financial Officer / Treasurer	Robin Mules	Brian Gahan	Bob Harnas
Secretary	Brian Gahan	Bob Harnas	Robin Mules
Race Director	N/A	N/A	N/A
Member Services / Liaison	Karla House	Bob Harnas	Brian Gahan
Promotions	Tayla Harnas	Bob Harnas	Brian Gahan

General Committee members received were as follows: Barry Laver, Karen Morse, Andre Morse, Rob Whalan

Incoming P – Thanked Eddie Ruiz for his assistance.

Incoming P – Tabled the current event costs and club membership costs and proposed changes for consideration. The outcome was as follows, and accepted by attending members.

**Associate Member / Non-Driving Member - \$30**

**Single Membership - \$160**

**Family Membership - \$220**

**Club Rounds - \$130 (\$65 for additional entries)**

**Canberra Cup - \$150**

**ACT Titles - \$250**

- Question from a member about charging for one-day practice, removing the requirement to be a club member. This was discussed and it was decided to leave club membership requirements as they are for now (i.e. members only club).

Any Other Business (AOB):

- Nil.

Meeting was closed @ 1826

Upcoming Meeting Schedule:

TBA November 2024 – Executive Committee Meeting  
TBA December 2024 – Club Presentations  
TBA January 2025 – Executive Meeting

**Motions, resolutions and outcomes:**

**Resolution 1:** The minutes of the 2023 Annual General Meeting are accepted as presented.

- Proposed by Barry Laver / Seconded by Rob Whalan **–Motion Carried—**

**Resolution 2:** The 2023/2024 club financial report is accepted as presented.

- Proposed by Barry Laver / Seconded by Shane Armstrong **–Motion Carried—**

**Resolution 3:** The “*CKRC Code of Conduct v.OCT\_2024*” as tabled in the agenda is adopted.

- Proposed by S / Seconded by Theo **–Motion Carried—**

**Resolution 4:** The “*CKRC Committee Position Responsibilities v.OCT\_2024*” as tabled in the agenda is adopted.

- Proposed by S / Seconded by Barry Laver **–Motion Carried—**

**Resolution 5:** The “*CKRC 2024 Constitution*” as tabled in the agenda is adopted.

- **–This was deferred to a future meeting to allow for wider consultation/revision--**

**Resolution 6:** That Paul McCabe is recognised for his contributions to the CKRC, the Executive committee and Karting NSW (through his work as an official) and that his club membership be elevated to the status of **Life Member**.

- Proposed by P / Seconded by S / Unanimous Positive Vote **–Motion Carried--**

**Resolution 7:** That Eddie Ruiz is recognised for his contributions to the CKRC, specifically in his role as the head of the track development committee for his ongoing efforts to improve CKRC facilities and that his club membership be elevated to the status of **Life Member**.

- Proposed by P / Seconded by S / Unanimous Positive Vote **–Motion Carried—**

**Resolution 8:** That given the increasing impost placed on committee members in performing their club duties, club officers are granted fee-free club membership for their chosen membership category for that year of service on the committee.

- Proposed by S / Seconded by Barry Laver / Unanimous Positive Vote **–Motion Carried—**

**Outcome 1:** Hardwicks are appointed as club auditor for 2024/2025.