



 Location: Virtual – Via Zoom

 Date: 31st July 2024

 Time: 1600-1800

Canberra Kart Racing Club Executive Meeting Minutes

Attendees: Bob Harnas (P), Tahn Eather (VP), Brett Staples (ML), Brian Gahan (S), Justin Kerslake (PM), Robin Mules (FO)

Apologies: NIL

Meeting Opens - 1812

The previous Executive committee meeting minutes (20240612_CM_Minutes) were read out and accepted. These minutes have already been published to the CKRC website. The missing years audited financial records, presented in the June General Meeting were also published to the website.

P – Advised that our Ex-Race Director – Paul McCabe’s wife Sharon was still dealing with her cancer and proposed the club sending her some flowers. Sharon and Paul have been instrumental in allowing race meets to proceed over the past several years, with Paul running as Race Director, and Sharon volunteering in various official roles. The was unanimously agreed upon.

P – Provided an update on the future track works. A final plan has been written up and sent to D-Group for costings to ensure it can work to complete Stage Two of te track. No further information at this stage and we are waiting for a response – although D-Group are quite busy at the moment. The minimum we are looking for, are the track, plus the in grid and outgrids. We need to work with D-Group to make this work and will not be going into debt over this work.

P – Advised that the track inspection had been completed with the KNSW representative and we have approval to run the track in a clock-wise direction. There was a recommendation to install a roll cage on the tractor. No action at this time, ML to consider whether this is practical and viable.

P – Provided a quick update on the upcoming round of the CKRC calendar – Round 4.

- P confirmed the cost of the trophies to PM - \$1000. PM to arrange trophies based on the race classes.
- The supplementary regs are up and entries are open.
- ML will mark out the pits and move the Port-a-loo to open up that space.
- P and ML will discuss and arrange the flag/light positions.
- There was a brief discussion about the remuneration rates of officials. P has confirmed that we will pay \$150 for the day + accommodation.

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P – Thanked ML for completing the works to “turn the track around”. This involved the repositioning of the tyres, new signs, etc. Initial member feedback is that the track works well round the other way, with the minor modifications complimenting the track.

P – Around the track –

- P to arrange the guttering for the top shed to connect to the rain water tank.
- New doors are available and just need installing. These to be done when practical.
- It is currently too cold to paint – once the temperature comes up a little, committee to paint the outside of the toilet block, as well as the inside.

A discussion regarding the constitution was held. The constitution would benefit from a refresh, encompassing a number of minor grammatical and practical updates. Action on VP to take review the constitution, with the notes made by S, and advise on the best way forward. Likely action will be to adopt the ACT Government’s Model Constitution with some club specific entries. If required, we would engage legal advice to ensure that the club is protected with regards to its constitution.

FO – Provided a number of updates regarding the club’s finances, including the following:

- \$100,000 had been moved from the standard transaction account to a term deposit within the Commonwealth Bank. It has been locked in at a 4.65% p/a interest rate for 11 months (maturing on the 3rd June 2025).
- There were now three signatories on this term deposit, with two required to action any modifications.
- Hardwickes have been engaged as Auditor for the 23/24 FY. They have sent through a checklist, which FO is working through.
- The club’s bank accounts as of 31st July 2024 are represented as follows:
 - o **Maintenance** - \$269.31, **Canteen** - \$8,232.27, **Track Account** - \$703.54, **Cash on Hand** - \$200, **General Account** - \$21,500.70, **Term Deposit** – \$100,000
 - o **The total of the club’s bank accounts is:** \$130,705.82.
- S advised that he had updated the “owners” of the club’s EFTPOS facility to P and S.
- S advised that he had updated the bank account that the EFTPOS was going to, so all EFTPOS goes straight to the **Canteen Account**.
- S advised that the new EFTPOS facility would be installed during the week – he would attend to ensure it was all done. UPDATE – New EFTPOS machine has been installed and tested. S has programmed it up with a number of “standard items” which will allow canteen staff to simply choose items and have the EFTPOS do the calculations. He will advised canteen staff on how to use this.
- FO has paid one Tender Edge receipt with the second to be paid tonight.
- FO has paid the outstanding maintenance invoice

PM – has attempted to get a hold of BP Yass Road to arrange sponsorship. In it’s absence, he will contact the Ampol at the Canberra Airport and see if they’d like to come on board.

PM – Fifth Gear Motoring has provided an EPS file for the artwork for their sign. P to forward/contact TenderEdge to have the sign made.

PM – has reached out to MidCity Motor Inn – again to seek sponsorship. He has had nothing come back yet.

AOB –

P – Nothing extra to add.

VP – Nothing extra to add.

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PM – Nothing extra to add.

ML – Nothing extra to add.

FO – Accountant has brought to his attention that we need to lodge a “Not for Profit Self Review Return”. FO is currently working through this.

S – Zoom meeting had gone quite well and this was the first one using the paid subscription.

Reiterated, that as a committee, we need to shut down any rumours and inuendo that crop up regarding any move between affiliated associations (KNSW vs. KA). At this stage, the CKRC continues to work with KNSW to deliver affordable, club and state level events to it’s members in the Canberra and surrounding regions, and providing great track, facility and events to it’s member base.

Meeting Closed @ 1942.

Upcoming Meeting Schedule:

TBA August 2024 – Executive + General Meeting

TBA September 2024 – Executive Committee

TBA October 2024 – Executive Committee + General Meeting