



 **Location:** Circuit Mark Webber – Club House

 **Date:** 4th January 2024

 **Time:** 1600-1800

Canberra Kart Racing Club Executive and General Meeting Minutes

Attendees: Bob Harnas (P), Brett Staples (ML), Brian Gahan (S), Paul McCabe (RD), Justin Kerlake (PM)

Apologies: Tahn Eather (VP), Robin Mules (FO)

Meeting Opens - 1625

The previous Executive committee meeting minutes (20231120_CM_Minutes) were read out and accepted. These minutes have already been published to the CKRC website.

P – Opened the meeting and welcomed those that were in attendance.

P – Raised that the club needs to invest in some water tanks, to be connected off the maintenance shed gutters to capture rain runoff. This water would then be used to fill the new portable water tank the club purchased, which would be used to water the grounds, saving the club money. P advised that a 50,000L tank would cost around the \$1200-\$1500 mark. A proposal was made by P to purchase a tank up to \$1500. This was unanimously agreed upon by the committee. The tank would be installed on the RHS of the storage shed in the area adjacent to the wash bay. ML to sort out the base prior to installation using existing base materials.

P – On behalf of the Track Development Committee – Raised the issue of the proposed club house drawings and associated approvals. The TDC has advised that it would be best to have all the proper clubhouse drawings and relevant Development Applications completed to assist with any submissions. Two quotes have been sought, one from Greg Jones for \$6500, and still pending the second. A proposal was made to approve expenditure of \$6500 (or the lesser quote) to complete the proposed drawings, along with obtaining the Development Application. This was proposed by the Track Development Committee. It was seconded by P, along with S. This will be approved to go ahead once the second quote has been received by the committee.

P – Advised that we would be painting the toilets. RD has been assigned an action to complete the works. Colour swatches were present and agreed upon. An allocation of \$500 was approved for all the relevant bits and pieces (paint, brushes, rollers, etc).

P – Advised that the KNSW portal has a couple of minor bugs in it that need to be raised with KNSW. Action on S to write these up and email KNSW – namely:

- a) When the initial advice comes out about an upcoming expired membership, if it is actioned straight away, the member loses the difference between then, and the actual expiry.

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- b) If a family membership has a child that exceeds 18 years old, they are not automatically removed from it, and can continue to exist on the family membership.

P – Led a discussion about camping at the track after the recent decision to formally ban camping and introduce an access “curfew” (8am – 6pm). It was agreed that Camping would be permitted on race weekends only. A separate 24x7 code would be enabled for each race meet to permit this access outside the 8am-6pm access. This would, in the future, be included in the Supplementary Regulations for each race meeting. Generators would need to be turned off by 10pm.

P – Raised the issue from FPCC regarding the removal of the old tyre barriers/car tyres. An action has been assigned to VP to complete the task. The FPCC will contribute \$4000 to this activity. A person will be attending on the 13th January to review the tyres and provide a quote to the club.

PM – Advised that a couple of the trophies from the Club Championship had incorrect spelling – Aiden Williams and Lazarus Anoneuvo.

P – For the 2024 season, we would look to split out the “Junior” champion, and have three distinct groupings – Novice/Rookie, Junior, and Senior champions.

P – The club has been made aware of a couple of incidents involving a lack of practice booking and potential incorrect kart being driven for the license held. S to send through details of this to P for advice to KNSW. These sorts of actions have the potential to cause issues with the track’s licensing and need to be addressed promptly.

PM – A business approached the CKRC regarding sponsorship but did not want to put their business details up, but to promote their driver. The committee agrees that there should only be business details, and no personal tagging (Insta/FB/etc) on sponsorship signs.

PM – Has taken an action to review all current sponsorships to validate them. He has suggested a couple of ideas to further promote sponsors, including race day “tear drop banners” and further business promotions during the day through the PA system.

P – Regarding the checking of fuel receipts on race day, RD to check with KNSW who is “authorised” to perform this task. If we pursue BP as a formal sponsor, race entrants, per the supplementary regulations would need to have purchased the control fuel and have the receipt with them at the conclusion of the final. 1 through 5 placings would be checked upon completion. Tech will randomly check receipts on completion.

FO – The clubs financials are still undergoing audit by Hardwickes. The activity hasn’t been completed due to the Christmas break but is underway.

- The club’s bank accounts as of 3rd January 2024 are represented as follows:
 - **Maintenance** - \$,1236.03, **Canteen** - \$6,103.65, **Track Account** - \$100,449.94, **Cash on Hand** - \$200, **General Account** - \$8,991.88

AOB

ML – Per the maintenance schedule, produced by RD, the exit to Turn 1 has been fixed, with new “egg-shell” panels installed into the ground. As has the exit to Turn 4. There is 26m of the panelling left, but we will require an additional 33 units @ \$18 each to complete the remaining identified corners. There are filled with very fine road base.

ML – Requires an additional \$500 to cover the excavator and egg crate panels to complete the work. The was approved by the committee.

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ML – Grandstand planks need addressing. There are two options – Aluminium or Timber. Aluminium planks would cost around \$5400, with timber being cheaper. ML to investigate the cost of using Timber with the Bunnings discount available to him and report back.

PM – Followed up with a comment that he would engage Bunnings and see if they'd like to assist the club in anyway/shape/form.

ML – Has ordered 30m of track repair material/compound.

RD – Three additional PA speakers are required to replace the broken ones @ \$200 each. This expenditure was approved by the committee.

S – All practice codes for the track have now been time-boxed. They will only work between the hours of 0800 and 1800. The practice email has been updated to include this information, along with a phone number to call if they are left inside at the end of the day. An “exit only” code has been provisioned and will be provided if someone calls. This code will only work on the exit panel.

Meeting closed @ 1810

Upcoming Meeting Schedule:

TBA February 2024 – Executive Committee Meeting

TBA March 2024 – Executive Committee + General Meeting

TBA April 2024 – Committee Meeting