



 **Location:** Circuit Mark Webber – Club House

 **Date:** 3<sup>rd</sup> November 2023

 **Time:** 1800 - 2000

## Canberra Kart Racing Club Annual General Meeting Minutes

**Attendees:** Bob Harnas (P), Tahn Eather, Brett Staples (ML), Rachel Simpson (RD), Robin Mules (FO), Brian Gahan (S) + Club Members

Meeting Opens - 1805

The previous AGM meeting minutes (20221210\_AGM\_Minutes) were read out and accepted. These minutes have been published to the CKRC website since December 2022.

P – Welcomed all attendees and provided an overview of the club activities (club day races, ACT Titles track hires and general works around the track for the past year. Specific mentions were made regarding:

- Expenditure of money for capital works, namely:
  - \$60,000 for the 350m of fencing works,
    - A comment was made from a member that they couldn't find this expenditure. FO replied that as it was a capital expense, it was listed under capital expenditure, not the profit/loss statement.
  - \$30,000 to remediate the approach to turn one and the remove of the bump,
    - A comment was made by a club member that the works at turn one has greatly improved the safety of track and reduced the number of incidents that occur, primarily on starts.
  - \$25,000 to expand the pit area (the reclamation of space from the MX club), and
  - Minor expenditure to install the practice lighting system.
- There was mention of several large developments which are underway in Canberra, which specifically mean result in the club being able to secure an arrangement to accept clean fill in exchange for track works. The club/site can still accept around 120,000m<sup>3</sup> or 180,000t, which we would look to “sell” at around \$15/t, to finalise the track per the master plan. It was restated that COVID has hampered the club's efforts to renegotiate track works as the Government introduced measures to assist industry through via free soil dumping.
- Quotes have been sourced to continue some of the works, specifically a covered out-grid (similar to Dubbo), which would accommodate 42 karts. Costing is around \$169,000. The club is looking at options to fund this, including loans from KNSW and various sporting infrastructure grants.
- Race numbers have been steady, with good turns outs to all meets, including this weekend's Canberra Cup (125 members).
- The club would look to introduce some different styles of event next year, including F1 style, comprising Qualifying, Sprint Race/Longer races, and reversing the flow of the track (i.e., running the track in the different direction).

FO – Presented the club financial report.

- A couple of members interjected as the report commenced advising that the club financials had not been provided to members within 14 days of the AGM. Additionally, further comments were made that the prepared financial reports weren't physically signed by the committee and the accountant or independently audited.
- A robust discussion was then had discussing the possibility of suspending the AGM until the documentation can be presented in a manner consistent with member expectations and constitution requirements.
- S advised that there is a provision within the constitution that if the audited records aren't available at the AGM, that they could be presented at the next General Meeting.
- The consensus was to continue the meeting with the requisite documentation to be made available at the next General Meeting. An **action** was taken by the FO to engage an independent auditor to review the financial statements/reports.
- The financial report was completed by the FO. It was accepted and will be posted alongside the minutes on the club website (20231103\_Club\_Financial\_Statements\_2022\_2023).
- The statements were compiled from the past 18 months of records by the club's accountant and are an accurate statement of the clubs' financial proceedings.
- The club is up to date on all Business Activity Statements (BAS').
- The club has implemented Xero as the club's accounting package. This will assist in the future reporting of financial obligations.
- The club's bank accounts as of 1 July 2023 are represented as follows:
  - **Maintenance** - \$2769.91, **Canteen** - \$2,877.09, **Track Account** - \$100,000, **Cash on Hand** - \$200, **General Account** - \$9,046.78
- It is the opinion of both the FO and the accountant that the club is in an excellent position financially.
- P made a follow-on comment that all transactions are through bank accounts, KNSW or Stripe and that this improves the transparency of club income/expenditure as there is no loose cash to be accounted for and monitored.
- S made a follow-on comment (after the robust discussion), that the current committee is comprised of volunteers who are not experts and versed in all aspects and intricacies of business. The current and future committee needs its members lend their assistance in any aspect they have expertise in and welcomes any input.
  - Club member (Rob W) offered to lend some assistance where he could, to help FO with any of the more specific FO functions, given he has some previous experience. This assistance was welcomed by FO.
- It was acknowledged by the attending member-base, that the current committee put in many additional hours work to ensure that the club can continue to operate, function, put on race events, and be profitable in its activities.
- A motion was put forward by P to accept the club's financials as presented. The motion was seconded by John Algie.

S – Provided a brief update

- The club has adopted the KNSW practice booking system. This has simplified and streamlined the booking process, ensuring that only Licensed Members are able to access the track facilities to practice.
  - Advice was provided to the attending member-base that the development of this system was done using KNSW Track Development Funds after a vote by member clubs.
- Advised that in 2024 there would be the introduction of a "Metro Series" as Canberra doesn't fit within the Southern Stars construct. This would be a multi-track race series, comprising Canberra (CKRC), Eastern Creek (SIKC), Lithgow (CDCC).
- A member asked about the current 'Come and Try' arrangements, asking if we would be able to introduce the ability to have friends/family come out and try a member's kart. This idea was rejected, not only because the club already has some Come and Try karts, but if it was to be

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held, there would need to be pseudo race conditions in place, with officials, briefings, etc and it has insurance implications.

- As the track is licensed under KNSW, we are able to run Come and Try days utilising the provisions under the Kartshed Racing Dealer License. KSR would run these on a Thursday afternoon. Running them on any other day, would require the entire track to be closed.

P – Thanked the current committee and dissolved the committee for re-elections at 1902.

Club member James Ordish presided over the club Executive Committee election, with the following outcome.

<b>Position</b>	<b>Nomination</b>	<b>Nominated By</b>	<b>Seconded By</b>
President	Bob Harnas	Andrew Morse	Barry Laver
Vice President	Tahn Eather	Bob Harnas	Robin Mules
Financial Officer	Robin Mules	Bob Harnas	Rachel Staples
Secretary	Brian Gahan	Tahn Eather	Zane Morse
Race Director	Paul McCabe	Rachel Staples	Tahn Eather
Member Services/Liaison	Brett Staples	Tahn Eather	Barry Laver

General Committee members received were as follows: Barry Laver (Bob H/Rachel S), Eddie Ruiz (Paul McC / James O), Justin Kerlake (Bob H / James O), Tayla Harnas (Bob H / James O) and James Ordish (Bob H / Brian G).

Incoming P – Thanked James Ordish for his assistance.

Incoming P – Tabled the current event entry costs and club membership costs for consideration.

- A discussion was held about raising the cost of membership (to account for CPI). The outcome of the discussion was to leave membership prices the same per below.

**Associate Member / Non-Driving Member - \$30**

**Single Membership - \$150**

**Family Membership - \$200**

- The follow-on discussion was around the cost of race entries. A motion was proposed to increase these \$5 per club round, \$10 per larger meet, with the ACT Titles remaining unchanged. These increases were proposed by Incoming P and seconded by John Algie and are as per below.

**Club Rounds - \$125**

**Canberra Cup - \$150**

**ACT Titles - \$250**

Any Other Business (AOB):

- A motion was proposed to modify the current club championship guidelines, introducing the ability to “drop a round”, either through non-attendance or smallest points. This motion was voted on, and unanimously passed.
- Follow up question about arranging some Come and Try days for during the upcoming school holidays. The committee took an action to discuss this further at the next meeting and iron out some exact specifics.
- A question was asked by a member about the lack of advice provided for working bees. Incoming P advised that we no longer hold “working bees” and introduced a maintenance levy a few years ago.
- Incoming P advised that the club was engaging the Fairbairn Park City Council (FPCC) as proxy to the EPA to see if we can extend our race days hours from 0800-1800. This would potentially allow the introduction of an additional class, or twilight racing during daylight savings time. A

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certified noise tester would be onsite during this weekend's Canberra Cup to take noise samples to assist in this process. Outcomes of the testing and negotiations with FPCC and the EPA would be provided at a future meeting.

- A question was asked about improving the pitting provisions, i.e., allowing entrants to choose/select a specific pit spot, and paying for the privilege. Incoming P addressed this saying that this approach presents some logistical challenges due to the way people fit in. To get the numbers that we have at meets, we need to fill from back to front in the pits, when people arrive at the track. Late arrivals are not easy to slot into back pit spots in a "user chooses" scenario. This idea was not endorsed.

Meeting closed @ 1950

### **Upcoming Meeting Schedule:**

20<sup>th</sup> December 2023 – Executive Committee Meeting

TBA December 2023 – Club Presentations

TBA January 2024 – General Meeting