



🏠 **Location:** Virtual via MS Teams
📅 **Date:** 7th June 2023
🕒 **Time:** 1800 - 2000

Canberra Kart Racing Club Committee Meeting Minutes

Attendees: Bob Harnas (P), Tahn Eather (VP), Brian Gahan (S), Brett Staples (ML), Robin Mules (FO), Rachel Simpson (Ex-RD)

Apologies: Paul McCabe (ex-ex-RD), Tony Prior (PM)

Meeting Opens – 1805

The previous Minutes from the last committee meeting were read out (20230309_CM_Minutes). These minutes were already accepted digitally by the committee and have already been published to the CKRC website.

P – Welcomed everyone and opened with a discussion on the recent track repair. The approach to turn one, on the outside edge, has degraded, with some separation evident. Whilst ML has contacted Rodney from Statewide Civil and provided pictures and a brief overview of the situation, the club will send a letter to see if this can be looked at.

ACTION: S to prepare a letter for P approval to Statewide Civil advising of the issue and asking if a repair/fix is possible.

PM advised that due to conflicting work schedules and external time pressures he would no longer be able to assist the committee in Promotions duties and would step down from this role. The committee noted the great work already achieved to date in sponsorship acquisition.

P – Raised the email the club received citing potential safety and visibility concerns with the placement of certain positions of the race lighting system. P and ML will personally test the positioning of the lights (Thursday 15th June), and review the positioning to align with the traditional flag point at turn 4. ML has asked that KNSW include a *review of the positioning of the track lighting systems* as part of the track inspection, prior to commencement of a race meeting. P reminded the committee that it is the responsibility of racers to ensure they are aware of the positioning of the lighting system on warmup and sighting laps. Any penalties that are applied are done so within the KNSW Rule Book and claiming that “you didn’t see the lights” is no excuse due to the ample time to sight them during warmups and pre-race activities.



🏠 **Location:** Virtual via MS Teams
📅 **Date:** 7th June 2023
🕒 **Time:** 1800 - 2000

ACTION: P and ML to review lighting positions – look to move the Turn 4 light to the inside of the track to the original flagging position to improve visibility.

P – Advised that the club will look to engage provisions under KNSW club development schemes for improvements to the Canberra Circuit under its Track Development Fund initiative. The club would seek an interest free loan from KNSW to continue improvements to the track – specifically to install:

- Covered out grid – 52m x 12m (10degree pitch) – which would include the capacity for two complete fields nose to tail, and extended capacity via a herringbone configuration for bigger meets (Titles, Named events, etc).
- Updated and larger scrutineering shed.

Quotes have been sought and will be provided to the committee once finalised.

P advised that this may include asking for \$100k as well as using \$100k of the club's money to achieve this work. The club would look to pay back the loan over four years (or potentially longer). This would equate to \$25k per year in repayments, which is just over \$2000 a month. This should be more than achievable under current income the club is accruing through its memberships and race meetings.

ACTION: P to request 2x quotes for suitable out-grid covering from suppliers. Quotes to be presented to the committee for review once sought and paperwork for KNSW TDF funding/grant/loan drawn up.

P proposed that the people allowed on the out-grid be limited to one pit crew only. It was noted that if we choose to enact this, it would need to be specified in future supplementary regulations.

ACTION: None at this stage – purely a discussion topic.

P proposed that the Canberra Kart Racing Club endorse the request from Orange Kart Racing Club to access KNSW funding for Club Development Fund Improvement Loan and Safety Payment. This is in response to email correspondence from KNSW dated 7th June.

ACTION: S to complete the Postal Ballot form provided by KNSW Secretary in the email and return in the "affirmative".



🏠 **Location:** Virtual via MS Teams
📅 **Date:** 7th June 2023
🕒 **Time:** 1800 - 2000

FO advised that he still doesn't have full access to the accounts. This would be done on the 8th June. He has received all statements from 2021 until now (the timeframe the accounts are in arrears). The accountant is currently working through these to bring them back up to date. Once up to date, FO would implement Xero to manage the financials moving forward. There was a question from the accountant as to why there were four accounts? P responded that this was done to "logically" split the club four main expenditure lines (General Banking, Maintenance, Track Fund and Canteen), purely from a tracking standpoint. The accountant will charge in the region of \$1000 per year to bring up to date and is charging by the hour.

ACTION: P and FO to attend the bank to get FO onboarded to the club's bank accounts.

P provided an overview of the club's financial position. The club has \$142974.82 in total funds, broken down as follows:

Track Fund - \$120,000 - **Maintenance** - \$799.45 - **Canteen** - \$2497.95 - **General Banking** - \$19677.42

S advised that the current outstanding bills are the Track Repair (\$30,721.44) and Economy Waste (\$781.00). P advised that we need to get the actual invoice from Economy Waste and not a statement.

ACTION: S to provide all Economy Waste invoices since January for P to cross-check.

Ex-RD advised that the next race meeting is ready to go – approved and live for entries.

P provided a quick canteen update. Started last year with a \$1500 balance and recently using accrued funds purchased a coffee machine for \$4200. This will be a good income earner moving forward.

ML advised that the standard in track scales need fixing – Will look to get Wedderburn out to assist/advise/calibrate.

ACTION: ML to look at scales and determine whether external assistance is required to fix/correct them.

The Meeting was closed at 1900

Upcoming meeting schedule:

Jul 2023 @ 1800-2000 – Executive Committee Meeting