



 **Location:** Circuit Mark Webber – Club House

 **Date:** 9th March 2023

 **Time:** 1800 - 2000

Canberra Kart Racing Club Committee Meeting Minutes

Attendees: Bob Harnas (P), Tahn Eather (via remote) (VP), Paul McCabe (via remote) (ex-RD), Brett Staples (ML), Rachel Simpson (RD), Eddie Ruiz (via remote), Tony Prior (PM), Brian Gahan (S)

Apologies: Robin Mules (FO)

Meeting Opens - 1809

The previous meeting minutes (20230217_CM+GM_Minutes) were read out and accepted. These minutes have been published to the CKRC website.

P – Welcomed the committee.

Action Item Review:

S to complete survey and advise committee seeking feedback. Once complete, P to advise all members by email of survey available (inc. Facebook/Socials) – Given how busy members of the committee have been, this action has been pushed back and a deadline set for mid-May (15th) for completion.

S to close off bookings for the track for the 9/10/11 March, allowing ample time for the works to be completed – This was done, although remediation works have been delayed as the service provider is unable to attend site to complete works. A follow up quote has been received from Patches Asphalt, with a secondary request for quote to B&A. Job was too big for B&A, deferred to Patches. Work has since been completed and the approach to turn 1 has been remediated. Quote from Patches is attached after these minutes.

ML to contact Bespoke Fabrication and advise to proceed with the fabrication works per the quote – Completed. Frames have been produced and will be put up by ML during next maintenance window.

Committee to respond with proposal via email once contact has been made by member. Nil response/communication. Noted and will be actioned if member contact is made.

Committee to draft up Welcome Pack for review at next committee meeting – Outstanding, to be completed – ETA Mid-May.

P to obtain quote for the permanent fencing, ML to obtain quote for temporary fencing This action is due ASAP** – Temporary fencing has been put in place already (acknowledgement to ATF) –

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Quotes have been received for the permanent fencing. Quotes are both in the region of \$60k as they included some ancillary quoting. A motion was proposed to re-work the quote, removing unnecessary items, and approve expenditure of up to \$50k to complete this work. ER and P reminded all that this is an ongoing safety issue that needs to be addressed. The expenditure was seconded by S and unanimously approved. Quotes are attached with these minutes.

Club to monitor ongoing feedback as the rounds progress – Round 2 starting seemed to go a lot smoother, but the starts should continue to be monitored.

FO to identify an appropriate bookkeeper. Nil update received regarding this action item. It is outstanding and well past critical – P and FO to coordinate a time to attend the bank which will then allow FO to complete Treasurer's duties.

FO to collect the trophies/engraving on Friday 3rd March – Completed.

P to provide quote from Transwest once available, and a decision will be made regarding the switchover of providers. – Still outstanding. Transwest sought further information regarding the current policy, to ensure that parity between policies is maintained. P to provide quote as soon as available.

S to update website booking system so that from 2nd March 2023 Thursday is blocked off, and Wednesdays are made available – Completed through until June. Time pressures have precluded this from being completed, but it will be completed by the end of March.

Ex-RD to alter POC information for ER – Nil update received regarding this action item.

Track Updates:

- New roof has been ordered for the timing tower, with the old roof to be disposed of.
- Canteen – Coffee Machine – Rather than purchase and then maintain our own, P proposed that we hire a machine, which includes servicing, etc + beans for around \$55/m. This was seconded by S and unanimously agreed.
- Cleaners – Norris Cleaning will come out for ACT Titles – Friday Night, Saturday afternoon and Sunday mid-morning at \$75 a visit. They will then attend during the week post-meet for a final clean down @ \$35/40 for the visit.
- ER to investigate the possibility of grants from ACT/Fed Gov to cover Safety Fencing, or KNSW to cover the re-application of some kerbing/ripple strips.
- Clubhouse plans – ER has chased up the plans and getting them drawn up/finalised and priced. Will look to see what the shortfall is and then potentially approach KNSW and engage the TDF to complete the work – Potentially borrowing \$200-250k on an interest free loan, plus contribute club money, plus approaching Government. ER would frame the proposal at improvements to prepare for the Masters games.
- During the meeting, quotes were received to complete the turn 1 track remediation works. The quotes came in around the \$30k mark to complete 27l/m at 8m wide. SWC got in contact with the club and quoted around \$15k mark for 29l/m. After the initial inspection, it ended up being 46l/m and SWC advised that the only cost increase would be for the asphalt, not the machine and labour. The estimate is around \$20k total.

ACT Titles:

- P has ordered the trophies for this event. Engraving specifics needs to be sent out once the classes are confirmed.
- Eligible classes will be governed by the rule book – We are permitted to run 10 classes maximum. These will include: Novice, Rookie, Junior Light, Junior Heavy, Junior Performance, TAG Light, TAG Heavy, TAG Restricted Light, TAG Restricted Heavy and Senior Performance Mid.

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- Pit spots will be allocated in 5.5w x 6.5l sizes – Megastructures (campers, base stations, etc) will NOT be permitted in the standard pitting area. These will be allocated areas outside the pit area. Entrants can ask for a pit spot via the pitspot@canberrakarts.com.au. Teams will be allowed entry on Thursday from 1000, with the individuals allowed access from 1400 Thursday to setup.
- There will be NO cars permitted in the pit area once setup/established. Parking will be the standard up and down the road and outside the main gate area.
- P will send out an email (or ensure that the Supplementary Regs include) advice that there will be NO LATE ENTRIES ACCEPTED.
- Regarding amenities – ER to locate three port-a-loos to have onsite for the meet.
- Grid Sheet Board – ML will have two boards hung up for notices, grid sheets, etc by the 7th April.
- Drop Downs – Two “teams” will be required to check nose cones both incoming and outgoing.
- RD will be acting as Race Secretary for the meet.
- Ex-RD will be confined to the tower for the meet to focus on running the meet (timing, etc, etc).
- Ex-RD’s wife to do Scales Marshall.
- There is to be NO ATTENDANCE by competitors at the tower unless EXPLICITLY asked for – this needs to be in the Supp Regs.
- Email to competitors advising of the day timeline – There will be no tyre pooling.
- PM suggested that we follow the same approach as last time to determine qualifying order and base it on the final two “official practices” on Friday. This worked well and was the agreed approach.

Club Financials:

P read out the club financials –

Total funds held: \$216,081.54

Split up as follows: Track Development Fund: \$170,000 General: \$42,955 Maint: \$179

All received bills have been paid. This includes outstanding bills for Trophies, KNSW bill, Bespoke Fabrications, MSR, KNSW, KSR, Economy Waste. Outstanding is Auspost and the track insurance (pending quote from Transwest).

P – Investigate potentially moving bank accounts to get a better return on our savings (i.e., interest). Firstly, to talk with CommBank to see if they can do better.

Ex_RD advised that the State Karting Council is on the 18th March and a room has been booked for him in Sydney, but cannot attend. P to ring Karen (KNSW S) and advise that ML and RD will attend in Ex-RD’s place.

PM – Received advice that a new sign sponsor – Signature Wraps – would be unable to match the price that the club currently pays for its signs. The club will stick to the original supplier.

P and ML acknowledged a number businesses that recently that have assisted the club – These include ATF, Antijilla and Kamy Saedi Law. CM and S would put up articles on the website and Facebook, to individually acknowledge these businesses. ML to send through logos to CM so she can write an article.

4SKA – booking for the 18/19th March – Not paid as of yet. Ex-RD to contact them to ensure payment is made. Reminder that it costs an additional \$200 a day for the canteen.

S to attend site and ensure the MyLaps/Speedhive timing is working as intended (i.e., recording and broadcasting to the internet).

Meeting closed @ 1943.

Upcoming Meeting Schedule:

TBA March/April 2023 Committee + General Meeting

TBA May 2023 Committee Meeting

I C Fencing Pty Ltd

PO Box 1082
QUEANBEYAN NSW 2620

PH: 02 6299 4480

FAX: 02 6299 4480

EMAIL: admin@icfencing.com.au

A.B.N. 62 160 482 093

QUOTE

QUOTE No: 00007692

Date: 1/03/2023

Mailing Address:

Antalija Building Group
PO Box 806
GUNGAHLIN ACT 2912

Location Address:

Antalija Building Group
Canberra Go Carts
PIALLIGO ACT 2609

METRES	ITEM NO.	DESCRIPTION	PRICE	UNIT	EX GST	TOTAL
140	GCWBW1.8	ACROSS THE FRONT 1.8h Gal Chainwire with 3 rows barbwire on cranked posts	\$175.00	metre	\$22,272.73	\$24,500.00
1	GCWDG1.8h	1.8h x 6.0m chainwire double gate with 3 rows barbwire	\$1,850.00	each	\$1,681.82	\$1,850.00
2	P80NB2.1	80NB x3.25h posts	\$243.00	each	\$441.81	\$486.00
		Subtotal			\$24,396.36	\$26,836.00
100	GCWBW1.8	FRONT-WHERE BLACKBERRIES ARE 1.8h Gal Chainwire with 3 rows barbwire on cranked posts	\$175.00	metre	\$15,909.09	\$17,500.00
		Subtotal			\$15,909.09	\$17,500.00
100	GCWBW1.8	FRONT-DOUBLE GATE UP TO SIGNAGE 1.8h Gal Chainwire on std posts	\$125.00	metre	\$11,363.64	\$12,500.00
1	GCWDG1.8h	1.8h x 3.0m chainwire double gate	\$1,150.00	each	\$1,045.46	\$1,150.00
2	P80NB2.4	80NB x 2.4h posts	\$195.00	each	\$354.54	\$390.00
		Subtotal			\$12,763.64	\$14,040.00

Subtotal: \$53,069.09

GST: \$5,306.91

TOTAL (inc-GST): \$58,376.00

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15-23 Silva Avenue, Queanbeyan, NSW 2620
 P : 02-62971450
 E : bitumen@patchesasphalt.com.au
 www.patchesasphalt.com.au
 ABN : 89 093 821 213 ACN : 093 821 213

QUOTE

Brett Staples
 Canberra Kart Racing Club
 Pialligo Ave
 PIALLIGO ACT 2609

 Phone: 0438 303 224

No.: Q 23000133

Date: 9/03/2023

Description	Total
We are pleased to be able to supply this quote for work at Canberra Kart Racing Club, Pialligo Ave, PIALLIGO ACT 2609	
NOTE: Acceptance of this Quote assumes you have read all Standard & Special Conditions. Specifically Clause 2. "No Retention, Clause 3. Site Inductions, Clause 4. One site visit per activity, Clause 4. Rise & Fall	
Canberra Kart Area= approx. 232sq.m	
Supply 1 metre for profiling 1 @ \$4,500.00 + GST	\$4,950.00
Supply and lay AC10HD at 50mm (PATCH) Approx. 10.00 tonne @ \$550.00 per tonne + GST	\$6,050.00
Supply and lay AC10HD Polymer Binder Approx. 38.00 tonne @ \$495.00 per tonne + GST	\$20,691.00

All Standard & Special Conditions of Contract are assumed to have been received, read & understood if quote accepted. If trading conditions are acceptable and you wish us to proceed with the work please sign and return the attached Conditions of Contract to bitumen@patchesasphalt.com.au

Sub - Total	\$28,810.00
10% GST:	\$2,881.00
Total	\$31,691.00

Quoted rates are valid for 60 DAYS ONLY - Rise & Fall applied automatically to quotes where changes occur within 60 days.

Road and Driveway Maintenance



Asphalt/Bitumen Seal



QUOTE

Antalija Building Group
PO BOX 806
GUNGAHLIN ACT 2912
AUSTRALIA

Empire Fencing Pty Ltd
ABN: 26 614 008 605
0401 027 889
info@empirefencing.com.au
www.empirefencing.com.au

Date	Expiry	Quote Number
09 Mar 2023	08 Apr 2023	QU-2377

Description	GST	Amount AUD
Cw, Front Perimeter Supply and Install 140m of 1.8m high galvanised chainwire with cranked posts and three rows of Barbed wire - 1 set of 6m wide double access gates with 80nb galvanised posts	10%	24,125.45
Cw, Front Perimeter Supply and Install 140m of 1.8m high galvanised chainwire with cranked posts and three rows of Barbed wire	10%	15,454.55
Cw, D Group Sign to Front Perimeter Supply and Install 100m of 1.8m high galvanised chainwire on straight posts - 1 set of 3m wide double access gates with 80nb galvanised steel posts	10%	12,727.27
Cw, Front Sliding Gate to Existing Chainwire Supply and Install 24m of 1.8m high galvanised chainwire on straight posts and a 1500mm wide single access gate	10%	3,509.09
	Subtotal	55,816.36

Description	GST	Amount AUD
	Total GST 10%	5,581.64
	TOTAL AUD	61,398.00

Terms

Credit Card Payment will incur a 1.9% fee