



🏠 **Location:** Circuit Mark Webber – Club House  
📅 **Date:** 11<sup>th</sup> January 2023  
🕒 **Time:** 1800 - 2000

## Canberra Kart Racing Club Committee Meeting Minutes

**Attendees:** Bob Harnas (P), Tahn Eather (VP), Brian Gahan (S), Brett Staples (ML), Daniel Fitzpatrick (FO), Rachel Simpson (RD), Eddie Ruiz ((ER) via phone)

**Apologies:** Paul McCabe (ex-RD), Tony Prior (PM)

Meeting Opens – 1821

The previous Minutes from the last committee meeting of 2022 were read out (20221109\_CM\_Minutes) to all attendees. These minutes have already been published to the CKRC website.

P – Welcomed all attendees and provided an abridged overview of the AGM minutes to Eddie Ruiz. This led into a brief discussion highlighting that it is still better value for the club to hire plant equipment instead of purchasing it. FO advised that the club had spent approximately \$5000 on hire equipment last year, but this was money well spent to remediate a number of areas around the track (pit area, entry, drainage, etc).

### TRACK UPDATES

ER – Provided an update/overview of the current state of the track re-development. Echoing P's comments from last year – given the COVID induced drop in the price of dirt, the club has had to pause the planned works until it is financially viable to proceed. The bare minimum initial works need to be the track and out grid areas.

ER – To provide an updated copy of the track works Master Plan. This would be put up inside the club house, and published to the website for all members to see.

P – Quotes are being sourced to remediate the track dip on the entry to turn one, along with the turn one outside exit ripple strip. This ripple strip would be flattened out. The club would seek a grant from KNSW (~\$5000) to address the ripple strip remediation, and pay for the minor track remediation work itself. The club would also look at extend some of the verges on corners where karters typical run-wide and are damaging the outside of the track.



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ML – Advised that he has had some initial discussions from club members (names withheld at this stage) that may be able to contribute to some of the facilities around the track. This may include covered grandstands, a water tank and pump, along with the introduction of some solar panelling.

P – Raised that the practice timing lights need to be completed, along with the additional light at the end of the straight.

**\*ACTION\*** - ML to contact Matt Wilson to discuss when this might be able to be completed.

P – With the new starting light being introduced at the end of the straight away, the no man's land/tram track lines would be extended *past* the current finish line, meaning that starts could commence past the tower point. RD advised to include officials in the planning of such works as they need to advise during driver briefings.

#### **FACILITIES UPDATE**

ML – Club championship boards need to be updated.

**\*ACTION\*** – ML to arrange the update of the club boards.

#### **MEMBERSHIP UPDATE**

P – Club currently has 852 members, with 590 of those currently active.

#### **FINANCIAL UPDATE**

P – Provided an update on the club's financial position. The club has ~\$190,000 in total funds, broken down as follows:

**Track Fund** - \$150,000 - **Maintenance** - \$328 - **Canteen** - \$10,300 - **General Banking** - \$27,500

P – Proposed moving \$12,000 from the General Banking account, and \$8000 from the Canteen account to the Track Fund. This was unanimously agreed upon by the committee.

**\*ACTION\*** - P and RD to approach Commonwealth Bank to see if a better interest rate can be obtained on the bank accounts. If not, the club may look to move its financials elsewhere.

**\*ACTION\*** - RD to obtain a club banking card to pay for future official accommodation bookings.



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FO – Advised that a quote had been received for the club’s insurance renewal. Whilst competitive, additional quotes would be sourced to ensure the best value for money is being achieved.

**\*ACTION\*** - S to contact additional provider (name withheld) to obtain a quote and advise committee.

FO – Advised that the current accountant needs to contact the previous accountant to gain access to some of the club’s records.

**\*ACTION\*** - S to provide FO with the details of the previous accountant (**COMPLETED**)

S – Advised that all receipts need to come to him for digitising and archiving.

**\*ACTION\*** - Any receipts need to be brought to the monthly meetings.

P – Advised that once the new FO comes onboard, a new financials package would be established.

### **TRACK HIRE UPDATES**

P and ML – Addressed some received correspondence (Ref: Email 11/1/23) from an outside Karting Organisation regarding their upcoming track booking. The below dot points will be provided formally to the outside Organisation in due course via official email channels –

- There was some miscommunication between the clubs regarding the hire cost of the track. The miscommunication has been discussed within the CKRC Committee and an arrangement has been agreed upon for a way forward to resolve the issue.
- A question was raised about a member of the outside Karting Organisation being able to compete/enter in its event through the track hire. With reference to formal correspondence from then Club President, dated 14<sup>th</sup> June 2016, the person/s in question are “forever banned from holding any positions on the CKRC committee, and forever banned from holding membership of the CKRC....These bans are in addition to the indefinite bans of attending the CKRC premises or any premises under CKRC control or any CKRC run event”. Given the nature of these bans, it is not possible for the person/s, or any person officially banned by the CKRC to enter this, or any event held on CKRC premises.

S – Advised that the track hire procedures need to be formalised.



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**\*ACTION\*** - ML and RD to develop “Hire Conditions”, along with a Track Handover/Handback checklist to ensure that all parties are aware of their obligations when hiring the track.

**\*ACTION\*** - S to add a “Track Hire Expression of Interest” form to the website. Completed forms to be sent directly to P for action.

### **RACE UPDATES**

RD – Advised that Club Championship Round 1 supplementary regulation had been completed. Officials had been arranged for the first round and she was proactively arranging officials for subsequent rounds. RD advised that as we approached the March meet, it would be quite a busy time given the running of the TAG Tri-Series. Ex-RD had provided some initial training on the timing system. Would look to have an additional person assisting with timing. RD would also nominate to act as backup scrutineer for the ACT Titles meeting.

P – Advised that he would like someone else to manage the procurement of the event trophies.

**\*ACTION\*** - PM nominated to look after the trophies (including introducing some variety in the trophies)

The Meeting was closed at 2004

### **Upcoming meeting schedule:**

15<sup>th</sup> February 2023 @ 1800-2000 – Executive Committee Meeting + General Meeting