



🏠 **Location:** Circuit Mark Webber – Club House
📅 **Date:** 14th July 2022
🕒 **Time:** 1830 - 2000

Canberra Kart Racing Club Committee Meeting Minutes

Attendees: Bob Harnas (P), Brian Gahan (S), Daniel Fitzpatrick (FO), Brett Staples (ML), Tahn Eather (VP)

Apologies: Tony Prior (PM), Paul McCabe (RD)

Meeting Opens – 1812

The previous Minutes from the May Committee Meeting (20220518_CM_Minutes-3) were accepted electronically and have been published.

P – Welcomed the committee and opened with remarks on how the CKRC is working on reclaiming part of its land, along the north-westerly fence line, essentially straightening, widening out and extending the fence, where it squares off near the port-a-loo. This will involve some tree removal to facilitate work. P to meet with representatives of the FPCC onsite this Sunday (17th July) to discuss further. Update to be provided next meeting. The land reclamation is in part a requirement for the CKRC to complete its upcoming track development.

P – Provided information on some initial discussions with Solar Hub:

- Upgrading from a single-phase power feed-in, to a three-phase setup (additional capacity);
- Installation of a solar grid (new club house roof/shed/etc) to offset electricity usage, and to further commit towards the club goal of a more environmentally friendly and sustainable facility and sport through renewable technologies;
- S asked whether or not battery storage was included/planned, but the return on investment, at this stage, make it not viable and it would be a grid feed-in configuration.

P – Provided a detailed update from the Track Development Committee regarding the further expansion of the CKRC facility. Key points from the conversation:

- Description on the proposed track layout including the inclusion of an internationally recognised appropriate length starting straight (layout diagrams to be published once finalised);
- As not included in the current plans, VP queried whether the current tech shed would be replaced with something larger and more suitable. P commented that it wasn't in the current planning, but would raise it with the Track Committee.



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- Provision of power risers/stations throughout the pit-area for attendee usage. Further discussion needs to be had to confirm if/how/when people are charged to use these. Power risers would be protected from inadvertent damage by adding suitable bollards around them.
- It was noted that further investigation would need to be done to ensure that the total potential load wouldn't exceed capacity – potential for the installation of a smart power management system to manage distribution/allocation of power delivery.
- Discussion about the installation of light poles throughout the pit area and whether they might be configured either on a timed basis, or manually operated during a race event/meet.
- Conduit, to support power, will be laid during the track construction phase so that any future expansion of lighting (specifically track lighting) would be possible. Conduit would be sunk to the appropriate depth. The conduit runs would also support the installation of additional services as required (track camera systems).
- P went on to emphasise that the club would like to build as much as possible during the next construction phase as funds permit – pause as required – and then continue. The main focus is on completing the track and pit area (along with any other key supporting infrastructure).

Around the table:

P – Final payment to be finalised for the ProTour. (approx. \$9k) – P and FO to review the cost tracking spreadsheet to confirm and process final payment.

RD – To get the Supplementary Regulations written and submitted to KNSW for the next two races.

VP – To contact “Webby’s Tyre Recycling” (contact information provided via group chat) regarding the disposal of the ~5000 tyres. P reminded committee that the FPCC has allocated \$4k towards assisting with the disposal.

ML – Raised a fundraising idea to run at the Canberra Cup event involving “Rise Above” (Cancer Relief). Will engage the organisation to get this in place. Would likely include signage, collection tins, etc.

ML – Raised that the lawn mowers will servicing – acknowledged and approved by P.

ML – Contact Security One to update the call out procedure for attending the CKRC, depending on the zone triggered. Will also update the contact numbers to include ML and S.



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ML raised that there have been a recent instances where taps in the toilet have been left on. P to discuss the installation of push button taps with plumber.

P provided a membership update – CKRC currently has 687 members.

P provided pre-authorisation so that the standard small bills (Security One, Poo Carters, Economy Waste Disposal) can be automatically paid by FO. Others to continue to be paid after authorisation via email/group chat.

ML to check on the club’s toilet facility requirements (Phil Middleton).

S provided an update on inbound correspondence:

- New impound tags from KNSW – Have been placed inside Tech Shed
- Electricity bill - \$179.58 (previous was \$268.92)
 - Upcoming electricity rate change is a decrease on current
- Water bill - \$575.39 (more than last quarter) – This account is still in credit (\$815.32)
- Security One invoice - \$144.55
- New facility practice license/permit for FY22/23 – To be laminated and affixed onsite.
- Commonwealth Bank merchant statement (canteen EFTPOS) – May

S provided hard copies of previous Annual Returns (Canberra Connect Form “AR”) that required the signature of the current committee. These were signed by P, VP and S with authorisation given to lodge and pay the associated late fee (\$90 per FY / \$450 total).

Committee discussed the possibility of incentivising Officials via a payment. P/ML to discuss with KNSW regarding the best way of doing this. Once a way forward has been agreed upon, a rate would need to be decided/developed. This rate may be a flat rate, or scaled depending on the distance travelled. The rate would be intended to cover their time and fuel costs. Accommodation would still be booked and paid for by the club through it’s Accommodation sponsor.

The Meeting was closed at 1940

Upcoming meeting schedule:

TBA - August 2022	1830-2000 – Committee Meeting
TBA - September 2022	1830-2000 – Committee + General Meeting