



🏠 **Location:** Circuit Mark Webber – Club House
📅 **Date:** 27th January 2022
🕒 **Time:** 1830 - 2000

Canberra Kart Racing Club Committee Meeting Minutes

Attendees: Bob Harnas (P), Tahn Eather (VP), Brian Gahan (S), Paul McCabe (RD), Daniel Fitzpatrick (FO), Brett Staples (ML)

Meeting Opens – 1826

The previous Minutes from the December Committee (20211220_CM_Minutes_v2) were accepted (not read out, but had been distributed prior to this meeting).

P – Provided a number of updates and comments:

- The track was looking in excellent condition after the working bee on the 26th January (office conversion, minor track works and grounds).
- NGW will provide funding for the remediation of the roof of the Race Tower. *Secoded by ML.* Cost of the works will be up to \$1500.
- Fire Extinguishers will be tested prior to the February race meet.
- Propose the purchase of a new vacuum cleaner (wet/dry) to maintain the stewards office/race tower. *Secoded by S.* Cost of vacuum will be around \$120.
- Outstanding working bee items:
 - Kitchen floor needs to be completed – try for the weekend of the 29th/30th.
 - Trees and Shrubs – Trim back against the fence line to accommodate more space during busy meets (Titles/etc.).
 - Clean up and sort out the shed
 - Fix all sponsorship signs on the track – additional zip ties or bolts to secure.
- Toilet supplies will be ordered from Norris Cleaning Supplies, similar to the previous order.
- The updated insurance quote was discussed with the suggestion to proceed with it. *Secoded by S.* FO to proceed with the provider switch.
- New furniture will be delivered (tower, stewards office).
- List of sponsors to be given to FO. FO to contact them, via email, with an invoice if they choose to proceed. If not proceeding, signage to be removed. No invoice is to be sent to Capital Lines and Signs or Watts Communications as they contribute to the club already with professional services.



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- Credit card for the canteen will be obtained by Bob and provided for the purchase of race day canteen supplies.
- OLT issue needs to be resolved with KNSW. RD will draft an email, addressing some other outstanding issues, along questioning whether sufficient for the OLT to be done by a L4.
- The KNSW Membership form needs to be completed ASAP and emailed with the club Constitution. ****COMPLETE 27/1/22****
- Regarding the KNSW invoice for the November meeting (Tas O’Hara) – This wasn’t our meeting and we shouldn’t be paying the invoice.
- Trophies need to be ordered. In the absence of Kristy Saunderson, presentations will need to be done by someone – P to present for now. The suggestion that we engage with Sponsors to have them present race day awards was made. This will be followed up with Sponsors. P will arrange the procurement of the Trophies for Round 1 from the current supplier. The club will look to purchase a number of generic 1st, 2nd, 3rd trophies on bulk and then affix a plaque with the specifics on them after. This will cut down on costs.
- The Motorcycle club will be contacted regarding the drainage (locating/connecting/clearing)
- Reminder that entries are open for Round 1 and to push/promote this to encourage more entries.
- NGW will come in to service the cooling in the main building and potentially install a new GPO to provide a better power solution for it.
- Updates required for website / booking –
 - Not booking in may result in a 3 month ban. ****COMPLETED – On booking page****
 - Look to add “local hotels” as a subpage
 - Add advice that there will be a General Meeting “1900-2000” next meeting for members should they wish to attend.
- Agreement to introduce a \$500 “deposit bond” when hiring the track. This will be refunded as long as the track is returned to CKRC in the same condition it was provided in (i.e. fences, tyre barriers, bollards returned to their positions and tyres and other prohibited items not dumped at the track).
- FO needs to invoice SEK \$3500 + \$500 deposit bond.
- Need to change the gate code on the Thursday prior to race day.

RD – Provided updates and comments



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- Per previous discussion, will draft a letter to KNSW regarding the OLT situation. Will be submitted by S once provided.
- WWVP cards – KNSW has suggested these need to be NSW cards, but this is in direction conflict with the ACT not accepting NSW WWVP cards. ****Addressed during the meeting – ML contacted Ben A (KNSW) and they will update/change their stance on this****
- New Router has been bought and setup in the Race Tower. Invoice provided to FO for reimbursement.
- Line markings in the Out Grid need re-marking. They are sufficient for this meet, but should be addressed prior to the Shake down meet in March. Cats eyes to be obtained and re-glued down with something more industrial.
- Has written to the EPA seeking as extension to the noise limits already in place. Seeking 0800-1800. Has support from the FPCC and they are looking at a 12-month trial. Noise metering will need to be performed. This may mean that the Canberra Cup 2022 could be run under lights.
- More volunteers are needed to assist with race day.
- Wedges have been installed under the weight ramps so they maintain integrity under the weight of some of the heavy karts.

VP – Nothing further to add.

ML – Nothing further to add.

T – Made the suggestion that parents of the junior classes could assist with flagging during races and be told to spread out to facilitate this. P responded that the race day is outside of CKRC jurisdiction and is managed by KNSW under their guidelines. This flagging suggestion is outside their rules and not advised.

S – Made the suggestion to make use of Messenger for inter-committee communications as the current email solution can be hit/miss. This would allow rapid exchanges, acknowledgements, approval to proceed for payments, etc. Decision made to establish a group and add all committee, along with Josh and Tayla (Promotions).

The Meeting was closed at 2010

Upcoming meeting schedule:

2nd March 2022 1830-1900 – Committee Meeting, 1900-2000 – General Meeting



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TBA (April 2022) 1830-2000 – Committee Meeting