



🏠 **Location:** Circuit Mark Webber – Club House
📅 **Date:** 20th December 2021
🕒 **Time:** 1830 - 2000

Canberra Kart Racing Club Committee Meeting Minutes

Attendees: Bob Harnas (P), Tahn Eather (VP) (via video), Brian Gahan (S), Paul McCabe (RD), Daniel Fitzpatrick (FO), Brett Staples (ML)

Meeting Opens – 1835

The previous Minutes from the December AGM (Minutes_20211211_AGM) were accepted.

I. Agenda Item 1 – Committee Responsibilities

All Committee Members confirmed that they had read and understood their positions, as defined on the CKRC website.

II. Agenda Item 2 – Arrange Signatures for CKRC Bank Accounts

Action – P, VP and FO to attend bank to sort out the signatories – 0930 Thursday 23rd Dec.

Action – S to complete “Change of Committee Form”, and lodge with Access Canberra. **??** Needs to be completed prior to the bank account signatures being done. **??**

III. Agenda Item 3 – Racing Formats for all CKRC Meetings

All club days will operate with 3 heats and a final. They will operate in an alternating format of “points overall” winner, vs. “final only” winner. The club calendar had been finalised, P to provide details to the Promotions Staff (Josh/Tayla) for publication to the website.

State Titles will operate under its prescribed event format (Qualifying, 3x Heats + Final)

Canberra Cup will operate under its prescribed event format (Qualifying, 4x Heats + Final)

IV. Agenda Item 4 – Pro Tour Canberra 2022

The Club needs a detailed expenditure for the ProTour, which needs to be closely tracked with profit maximized where possible as the event operates under a profit share arrangement. The club will look at a potential reduction of out of state officials to reduce overall expenditure.

V. Agenda Item 5 – 2021 Club Championship Trophy Presentation



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All winners for categories for the 2021 have been advised of their success. They should try and attend (where possible) the first round of the 2022 season to be presented with their 2021 trophies.

VI. Agenda Item 6 – Club Championship 2022

All rounds will count towards the club championship. There will be no “dropping” of rounds. The only exception to this is the State Titles.

The two out of town events, hosted by Grenfell and Wagga, will be CKRC supported events and will attract double club points to maximise attendance and support our Regional Clubs.

There was a brief discussion about keeping the Club Championship points as up to date as possible on the website. The activity is a little onerous, but efforts will be made (where possible) to make this happen.

VII. Agenda Item 7 – Track Booking

All track bookings need to be invoiced immediately upon booking. Discussion surrounding the availability of the accounting software for the FO. RD offered to provide FO with one of the club laptops to assist in completing this activity. If additional software/licensing is required, the club will pay/provide.

VIII. Agenda Item 8 – Maintenance/Ground Keeper Fees

P proposed an increase to the Maintenance/Ground Keeper fees of \$30 per week – bringing the total to \$240. This was seconded by the FO and the increase was approved.

IX. Agenda Item 9 – Register Committee

VP provided a link/copy of the Committee registration documentation. Further committee details are required – email sent requesting details.

X. Agenda Item 10 – Working Bee Items

- a) Tower – Roof needs fixing and new furniture to be installed.
- b) Canteen – New lino flooring needs to be installed. This is a **safety hazard** and needs to be corrected as **top priority**.



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- c) Secretaries Office / Convert to Race Secretaries Office – Basically clean out the current space and install new cabinets/chairs/tables/etc.
- d) Finish Cleaning Garage – P and ML agreed to work on this.
- e) Come and Try Days – Agreed that “Come and Try” days need to be dedicated days and not combined with standard practice days.

Action – Each committee member to take some suits home and launder.

XI. Agenda Item 11 – Sponsors Invoice (Signage and race meets)

P and FO to further discuss invoicing and the attraction of new sponsors. 20 sponsors would offset costs/trophies. Current major sponsor arrangements include: KSR Engines – ACT State Titles and Watts Communications – Canberra Cup.

Current pricing is \$600 for a single race day sponsorship, with \$1100 providing a sign for the meet.

XII. Agenda Item 12 – FPCC Meeting Update.

P was unable to attend due to a scheduling conflict at late notice – no updates were provided.

XIII. AOB

- The club has written to the EPA in an attempt to lift the current curfew for **race days** only. This would mean engine start from 0800 and shutdown at 1800, along with running the Canberra Cup under lights. Committee needs to isolate a POC within the EPA and chase this down (RD to action?)
- P would like to see every second committee meeting run as a General meeting with the first 30min (1830-1900) dedicated to a short-form agenda, with members invited for the second part of the meeting (~1900-2000). This concept was supported by the committee.
- P will manage any “all member” communications.
- Discussion about the removal of the current ramps. They are un-serviceable at the moment. The location also introduces a number of traffic flow issues. Traditional scales would be used for club days. Current setup should be put away for the first club meet in February. Quote on getting



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them replaced/rebuilt was discussed. VP advised that a co-worker may be able to complete this task and save on money.

Action – RD to forward tech plans for the ramps through to VP.

Action – P and ML to look at current ramp placement with a view to suggesting an alternate.

- Discussion surrounding minor expenditure “auto approval” to complete minor tasking by grounds man (ML). Committee agreed this is practical.
- The club should only look to do the essentials for the time being to save money to support the current planning/track development work/Government bidding and any KNSW licensing constraints.
- P raised the disposal of the 5000 tyres. This is becoming an issue.

Action – ML to discuss with Ben Aylen regarding his Tyre shredding contact

- Proposal to do something about recyclable cans/bottles at the track. P/ML to arrange signage/dedicated bin/area for this.
- RD raised that additional toilet facilities were required race days and that current capacity is exceeded. P stated that attendees should continue to use the main toilet facilities rather than the introduction of additional port-a-loos. May look to introduce more port-a-loos for the bigger meets. The cost is approximately \$580 for three meets to maintain each port-a-loo.
- P raised that he would discuss the entry driveway with D-Group to see if something could be done about levelling it out. It was also suggested this might be a good time to put in some better drainage around that area (dig a channel and install piping to route the water out of sight).
- For the first club day, in February, there will be prizes awarded for the Novice and Rookie categories – Places 1-5. One set of tyres (to be generously donated by KSR) will also be awarded to a random P-Plater in any class.
- Potential introduction of additional “non-racing” committee awards. Supported as long as it doesn’t interfere with current awards.



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- Discussion about CKRC Merchandise was raised – Water bottles/hats/etc. P asked RD and FO to seek quotes.

XIV. Round the table

P – Nothing further to add.

VP – Nothing further to add.

FO – Need to come up to speed on club operations

RD – Leaky roof in the tower needs fixing.

Would like to buy 2x cameras for the start and turn 1. This led into a discussion about rules and how valuable it would be in the event of contention. Camera request was rejected.

Would like to purchase a replacement Router for the tower (~\$250) as the current one is approaching being unserviceable – Seconded by P and approved.

ML – Proposed flyscreens for the toilets (keep the birds out) – Approved.

Proposed a new hose reel and fittings – Approved.

Proposed Weed Killer – Approved. This followed on from the discussion about “auto-approval” of minor essential expenses.

S – Nothing further to add.

The Meeting was closed at 1950.

Upcoming meeting schedule:

27th January 2022 1830-2000 – Committee Meeting

28th February 2022 1830-2000 – Committee Meeting + General Meeting