

		Policy/Revision #	RRCP 1.0
		Implementation Date	01 Jan 2019
		Last Reviewed/Update Date	18 Jan 2019
Page #	1 of 2	Approval	S. Fisher

Rule Review and Change policy

1. Purpose

Purpose

This policy is to inform about the process and time frames for rules to be reviewed and for changes or new rules to be added.

It is applicable to anyone involved in karting.

Background

As all environments can change it is of high importance to review rules regularly and to be inline with legislative requirements if applicable.

A Rule review panel to be established and will review rules on a 12 monthly basis and or early if required. They will also review applications for changes to established rules and or new rules.

2. Scope

A Rule Review committee to be established comprising of the following:

Chairperson
Director of Competition

Panel
State Secretary
Officials Coordinator
State Technical Advisor
Speedway Representative
Endurance Representative
Vintage Representative
Industry Representative

The panel will undertake a bi annual review of the rule book or more frequently if required due to changes in environment, industry and if it is a matter of safety.

During 2019 the panel will review the rule book more frequently and we may have to review changes which are contrary to the policy.

3. Prerequisites

To complete the Rule Change or Establishment Request form and attach any relevant supporting evidence to Karting NSW.

		Policy/Revision #	RRCP 1.0
		Implementation Date	01 Jan 2019
		Last Reviewed/Update Date	18 Jan 2019
Page #	2 of 2	Approval	S. Fisher

4. Responsibilities

The panel is responsible to review any reasonable application within the targeted timeframe of 45 days.

If this targeted date can not be achieved, the panel is responsible for reporting to Karting NSW why this was unachievable eg. waiting on costs, industry expert advice etc.

The panel is responsible to put any proposed changes, amendments or to be established rules to the Karting NSW Board as recommendations for approval.

The panel to communicate approved changes to Karting NSW for distribution to the karting community.

5. Procedure

Any person or persons wanting to have changes or amendments applied to an established rule will need to complete the relevant form and send to Karting NSW with any relevant evidence for changes and or amendments eg. a safety report, technical reports etc. if applicable.

Any person or persons wanting to make application to have a new rule created or established will need to create the relevant form and send to Karting NSW with any relevant evidence for rule establishment eg. a safety report, technical reports etc. if applicable.

Karting NSW will notify the panel of the received application to establish a new rule or application to change or amend established rule. The Chair will communicate with panel members to call a meeting at minimum quarterly.

The panel will take all applications seriously and will endeavour to assess each application fairly and within a reasonable timeframe with a targeted turnaround time of 45 days.

The panel may choose to consult with industry experts such as lawyers, Safework Australia and NSW Office of Sport.

The panel will have application deemed successful reported to the Board as recommendations for approval.

Once approved the changes/ amendments or newly established rule(s) to be communicated to the karting community and the rule book to be updated.

6. References